



Tsi ionterihwaienhstahkwa ne Kahwatsiranó:ron  
Step-By-Step Child and Family Center  
P.O Box 771  
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**KAHNAWAKE SUMMER STUDENT EMPLOYMENT PROGRAM 2018  
SPONSORED BY TEWATOHNI'SAKTHA**

**JOB OPPORTUNITY**

**STEP BY STEP CHILD AND FAMILY CENTER**

**POSITION:** One (1) Maintenance Worker  
High School (full-time)

**DURATION:** Eight (8) weeks (June 25-August 17)

**SUPERVISOR #1:** Maintenance Manager  
**SUPERVISOR #2:** Executive Assistant

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**Responsibilities:**

Under the immediate supervision of the Maintenance Manager and Executive Assistant, the Student will adhere to the Mission and the Policies and Procedures of the Center. The Student helps maintain the physical facilities of Step by Step Child and Family Center, in a secure, clean and pleasant environment.

**Qualification/Requirements:**

- High School Students - minimum completed Secondary 4/Grade 10
- Experience in job related area is a definite asset
- Must be registered with KSSEP (Tewatohnni'saktha)
- Must meet eligibility criteria of KSSEP (Tewatohnni'saktha)

**Hours/Work Schedule:** 32 hours/week – schedule to be determined

**Salary:** Based on the level of education and according to the KSSEP Salary Scale

**Deadline to apply:** Friday, June 8, 2018 at 4pm

**Apply to:** Please submit a letter of intent, resume along with the names and contact information of 2 references to:

**Step by Step Child and Family Center  
c/o Marie Lahache, HR Coordinator**

**Email:** [marie.lahache@stepxstep.ca](mailto:marie.lahache@stepxstep.ca)

**\*\* ALL REQUIRED DOCUMENTS MUST BE SUBMITTED BEFORE THE DEADLINE**

**FOR AN APPLICATION TO BE CONSIDERED\*\***