



Tsi ionterihwaienhstahkwa ne Kahwatsiranó:ron
Step-By-Step Child and Family Center
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JOB OPPORTUNITY (REPOSTED) Internal/External

POSITION: One (1) Teacher/Classroom Coordinator
DURATION: Fifty-two (52) week determinate full-time contract
(**Replacement position**) with six (6) month probationary period

Start date: Wed. August 16, 2017 **End date:** Fri. August 17, 2018

SUPERVISION: Supervisor of Program Services

Job Summary:

Under the direct supervision of the Supervisor of Program Services, the Teacher/Classroom Coordinator provides a holistic, culturally based inclusive, early childhood education program and supervises and trains classroom assistants.

Duties: As per job description

Responsibilities:

The Teacher/Classroom Coordinator's main responsibilities include planning, implementing and supervising a childcare program for an 18 month up to 5 year old inclusive classroom which reflects Reggio Emilia inspired principles.

Qualification/Requirements:

(Education and experience)

- Bachelor Degree in Education with courses/training in Early Childhood Education OR
- D.E.C in Early Childhood Education with 7 years experience in a job related field of which 2 years must be pertinent to a childcare setting
- Must not be guilty of a criminal offense in a matter related to the job

Skills and Abilities:

- Strong interpersonal skills and ability to work in a team setting
- Superior classroom management, leadership and supervisory skills
- Ability to work in inclusive environment
- Ability to demonstrate initiative, creativity and sensitivity
- Excellent curriculum skills & ability to multi task
- Must possess strong oral and written communication skills
- Knowledge of Kanien'keha culture and language is an asset, willingness to learn is essential
- Capable of working in English

Hours: **40 hours per week (schedule to be determined)**

Salary: Commensurate with experience and qualifications according to the Step by Step Salary Scale

Apply to: Please submit a resume, letter of intent and two (2) current professional reference letters to:
Marie Lahache Horne, Human Resources Coordinator

Deadline: **Friday, July 21, 2017 at 4pm**

**** ALL REQUIRED DOCUMENTS MUST BE SUBMITTED BEFORE THE DEADLINE FOR AN APPLICATION TO BE CONSIDERED**

Applicants will be required to sign a privacy waiver allowing for a security check to be performed. The successful candidate must sign a Step by Step Child and Family Center Confidentiality Agreement.

Please note: A copy of the job description can be obtained on the Step by Step website (www.stepxstep.ca)